



LEPC Meeting Notice

MEMO TO: Tampa Bay LEPC Members/Alternates

FROM: Chief Jeff Patterson, LEPC Chair and
John Meyer, LEPC Coordinator

SUBJECT: **LEPC MEETING - February 22, 2017**

DATE: February 10, 2017

The next Tampa Bay LEPC meeting will be held on **Wednesday morning, February 22, 2017, 10:30 a.m.**, at the offices of the Tampa Bay Regional Planning Council, 4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782.

The enclosed package of informative materials will recap various agenda items, precluding the need for detailed discussion at the meeting unless specific questions arise. The LEPC meeting is expected to adjourn by noon.

You are invited to review the LEPC website: www.tbrpc.org/lepc

*****REMINDER*****

Only the abbreviated short-form Agenda will be available at the door the day of the meeting. Please remember to bring your full Agenda package with you to the meeting.

If you are a person with a disability who needs any accommodation in order to participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Meyer at the Tampa Bay Regional Planning Council at (727) 570-5151 X 29 within three working days of the meeting.

Chief Jeff Patterson, Chair - James "JJ" Johnston, Vice Chair - John Meyer, Coordinator
Tampa Bay Local Emergency Planning Committee (LEPC), District VIII
4000 Gateway Centre Boulevard, Suite 100, Pinellas Park, FL 33782
Phone 727/570-5151, ext. 29 - FAX 727/570-5118
Email: johnm@tbrpc.org - LEPC Website: www.tbrpc.org/lepc



LEPC Agenda

Tampa Bay Local Emergency Planning Committee

TAMPA BAY LEPC MEETING

Wednesday, February 22, 2017 - 10:30 am

Tampa Bay Regional Planning Council
4000 Gateway Centre Blvd, Suite 100, Pinellas Park, FL 33782

THIS MEETING IS OPEN TO THE PUBLIC

GENERAL

1. Call to Order, Welcome, Pledge of Allegiance & Introductions - Page 1 Chair Jeff Patterson

ACTION ITEMS

2. Public Comments - Page 1 Chair Patterson
3. Approval of *Minutes* - November 16, 2016 LEPC Meeting - Page 1 Chair Patterson
4. Former LEPC Member(s)/Recognition of Service - Page 1 John Meyer
5. 2016 *Thomas Yatabe Awards* Recognition - Page 1 Chief Patterson

PRESENTATIONS/REPORTS

6. *Dangerously Close: Explosion in West, Texas* Video - Page 5 John Meyer

ADMINISTRATIVE ITEMS

7. Tampa Bay LEPC Membership Changes - Page 6 John Meyer

INFORMATIONAL ITEMS

8. *Recap* of Quarterly January 17-18, 2017 SERC Meetings - Page 9 John Meyer
9. HMEP Planning Program/Facility Disaster Planning Subcommittee - Page 9 John Meyer
10. HMEP Training Program - Page 18 Vice Chair Johnston
11. Training, Workshop and Conference Opportunities - Page 18 Chair Patterson
12. 2017 Hazmat Symposium - Page 22 John Meyer
13. *Tampa Bay LEPC Hazardous Materials Emergency Response Plan* - 2017 Update - Page 22 John Meyer
14. Recent Hazardous Materials Incidents in the Tampa Bay LEPC District - Page 22 Chair Patterson
15. EPCRA "How-to-Comply" Workshops - Page 26 John Meyer

OTHER

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|-----|---|-----------------|
| 16. | LEPC Member Comments/Other Business - Page 26 | Chair Patterson |
| 17. | Tampa Bay LEPC Logo Shirts - Page 26 | Chair Patterson |
| 18. | Adjournment - Page 26 | Chair Patterson |
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EXHIBITS

- | | | |
|----|--|---------|
| 1. | Tampa Bay LEPC Membership Roster (as of 1/18/17) | Page 7 |
| 2. | Recap of the January 18 th State Emergency Response Commission (SERC) Meeting | Page 10 |
| 3. | Tampa Bay LEPC's FY 2016-17 HMEP Training Program Expenditures | Page 19 |
| 4. | SERC Training and Events Schedule/Region 4 (as posted on 2/03/17) | Page 20 |
| 5. | SERC Training and Events Schedule/Region 6 (as posted on 2/03/17) | Page 21 |
| 6. | 2017 Hazmat Symposium Attendees Funded by the Tampa Bay LEPC | Page 23 |
| 7. | Recent Hazardous Materials Incidents in the Tampa Bay LEPC District | Page 24 |
| 8. | Listing of EPCRA "How-to-Comply" Workshop Attendees & their Affiliations | Page 27 |

NEXT MEETING - Wednesday, May 24, 2017

Remaining 2017 LEPC Meeting Schedule: May 24th, August 23rd & November 15th.

Chief Jeff Patterson, Chair - James "JJ" Johnston, Vice Chair - John Meyer, Coordinator
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GENERAL

Agenda Item #1

CALL TO ORDER, WELCOME, PLEDGE OF ALLEGIANCE & INTRODUCTIONS

Chair Jeff Patterson

ACTION ITEMS

Agenda Item #2

PUBLIC COMMENTS

Chair Patterson

Agenda Item #3

APPROVAL OF NOVEMBER 16, 2016 LEPC MEETING MINUTES

Chair Patterson

Additional Material: None (Previously transmitted separate from Agenda)
Action Recommended: **Approve November 16, 2016 LEPC meeting Minutes.**

Agenda Item #4

FORMER LEPC MEMBERS/RECOGNITION OF SERVICE

John Meyer

LEPC staff has devoted a portion of each Agenda to recognize particular LEPC members for their lengthy and faithful dedication and service to the Tampa Bay Local Emergency Planning Committee. As may be applicable from time-to-time, LEPC members must vacate their LEPC memberships due to retirement or attrition/reorganization of a facility, company or agency. Those members would/will be formally recognized through the issuance of a *Certificate of Appreciation*. The following individual has recently resigned from the LEPC and will be recognized:

<u>INDIVIDUAL</u>	<u>AGENCY/COMPANY</u>	<u>LEPC MEMBER SINCE</u>
Jeff Stewart	Mosaic/Plant Operations	4/1998

Additional Material: None
Action Recommended: **Provide Certificate of Appreciation**

Agenda Item #5

2016 THOMAS YATABE AWARDS RECOGNITION

John Meyer

Signifying outstanding contribution(s) made in the implementation and support of the Emergency Planning and Community Right-To-Know Act, the Tampa Bay LEPC *Thomas Yatabe Award* for 2016 was awarded to Mr. John Joyner of Mosaic's Hookers Point Terminal. Mr. Joyner attended the January 18, 2017 meeting of the State Emergency Response Commission to receive his award in person.

His Nomination Form read as follows:

As an informational and training opportunity, Mosaic partnered with community neighbors and emergency responders to simulate a potential hazardous material release exercise within the Port of

Tampa Bay in March 2016. The planning began months in advance and included developing a scenario with community impacts to involve Tampa Fire Rescue, Hillsborough County Sheriff's Office, and Tampa Bay Port Authority. Tampa Fire Rescue scheduled visits to the Hooker's Point Terminal to familiarize the potential responding units with the facility. In March, John arranged a full scale simulated exercise response with a fog machine to mimic the location of a hazardous material release on a vessel unloading arm. Due to the relationships and networking developed through John, the drill had participation from a multitude of emergency response organizations and community neighbors. In addition to those participating in the exercise, John arranged an observation area near the exercise to allow others to observe and provide lessons learned. This was an outstanding experience for all agencies involved which included an after action review of the exercise with a summary from each agency providing feedback. Furthermore, an additional after action review to discuss the public relation mass communication planning for an emergency was scheduled with agencies' public relation representatives. This exercise touched on not only the response to a hazardous materials release but also emergency mass notifications, mass evacuation, sheltering in place, traffic control, perimeter security, media relations and much more. John organized, hosted and led the after action reviews for the full scale exercise in addition to ensuring that the facility employees were trained and have practiced HAZMAT technician response alongside community responders. Outside of this, John participates in several safety, response, and operational committees in the Tampa Bay area which shows his pride and devotion to his job. With many years in this field, John's commitment to the safety of Mosaic operations and of the community is easily seen in everything he does.

Thomas Yatabe Award Nominations were also submitted for eight other deserving nominees within the Tampa Bay LEPC District. In alphabetical order by last name, those nominees were: Oliver Greene, Nick LoCicero, Brooke Martin, Joe Mastandrea, Kate McMillan, Jeff Patterson, Amanda Shaw and Bert Williams. The State Emergency Response Commission extended their gratitude and appreciation to each of these additional nominees for their contributions through the issuance of "Certificates of Appreciation." These Certificates have been framed by LEPC staff and will be presented at the LEPC meeting to the respective individuals.

The recipients and Nomination Forms read as follows:

RECIPIENT	NOMINATION FORM VERBIAGE
<p>Oliver Greene</p>	<p><i>The Tampa Bay LEPC selected the conduct of a biennial exercise as its FY 2015-16 HMEP Planning project. Not only was Oliver Greene instrumental as one of the exercise planning team members, he enlisted the participation of a key Tampa Emergency Management individual to admirably serve as the Logistics Chief for the exercise.</i></p> <p><i>The exercise was of the tabletop/functional variety. The scenario involved the assumed derailment of several CSX railcars at the approximate boundary of unincorporated Hillsborough County and the City of Tampa. As a result of the fictitious derailment, five hazardous materials, including sulfuric acid (an EHS chemical), were released on the ground and into the water (Tampa Bypass Canal). Among other exercise objectives, response to the exercise injects resulted in the need for simulated implementation of road closures, invoking Shelter-in-Place strategies for the surrounding area and placement of boom in designated portions of the waterway. The exercise was held on June 21, 2016 at the Hillsborough County Sheriffs Office Training Center.</i></p>

RECIPIENT	NOMINATION FORM VERBIAGE
<p>Nick LoCicero</p>	<p><i>The Tampa Bay LEPC selected the conduct of a biennial exercise as its FY 2015-16 HMEP Planning project. Not only was Assistant Chief Nick LoCicero instrumental as one of the exercise planning team members, he recruited key Tampa Fire Rescue personnel to participate in the exercise, including Mark Abitabilo that served the the exercise's Incident Commander and Bryan Riley that served as the Safety Officer for the exercise.</i></p> <p><i>The exercise was of the tabletop/functional variety. The scenario involved the assumed derailment of several CSX railcars at the approximate boundary of unincorporated Hillsborough County and the City of Tampa. As a result of the fictitious derailment, five hazardous materials, including sulfuric acid (an EHS chemical), were released on the ground and into the water (Tampa Bypass Canal). Among other exercise objectives, response to the exercise injects resulted in the need for simulated implementation of road closures, invoking Shelter-in-Place strategies for the surrounding area and placement of boom in designated portions of the waterway. The exercise was held on June 21, 2016 at the Hillsborough County Sheriffs Office Training Center.</i></p>
<p>Brooke Martin</p>	<p><i>Ms. Martin has contributed to the hazardous materials response and planning programs in Florida through her work with CSX. On behalf of CSX, Ms. Martin has managed more than 40 hazardous and non-hazardous material responses in the State of Florida since 2015. In addition to her dedication to the safe transportation of goods throughout Florida and commitment to effective and protective emergency response, Ms. Martin has contributed to the enhancement of hazardous materials response capabilities to first responders throughout Florida through her leadership in the development and implementation of various Crisis Management Exercises throughout the State of Florida including Tampa (June 2016) and Gainesville (August 2015) and participation in the Volusia County Hazmat Symposium (January 2016).</i></p>
<p>Joe Mastandrea</p>	<p><i>The Tampa Bay LEPC selected the conduct of a biennial exercise as its FY 2015-16 HMEP Planning project. Not only was Joe Mastandrea instrumental as one of the exercise planning team members, he enlisted key Hillsborough County Emergency Management personnel to participate in the exercise, produced vital graphics which defined the vulnerability zone presented by the exercise scenario and provided the initial research regarding the anticipated reaction of the hazardous material commodities being simultaneously released.</i></p> <p><i>The exercise was of the tabletop/functional variety. The scenario involved the assumed derailment of several CSX railcars at the approximate boundary of unincorporated Hillsborough County and the City of Tampa. As a result of the fictitious derailment, five hazardous materials, including sulfuric acid (an EHS chemical), were released on the ground and into the water (Tampa Bypass Canal). Among other exercise objectives, response to the exercise injects resulted in the need for simulated implementation of road closures, invoking Shelter-in-Place strategies for the surrounding area and placement of boom in designated portions of the waterway. The exercise was held on June 21, 2016 at the Hillsborough County Sheriffs Office Training Center.</i></p>

RECIPIENT	NOMINATION FORM VERBIAGE
<p>Kate McMillan</p>	<p><i>The Local Emergency Planning Committees and the Emergency Management agencies in the State of Florida were blessed to have had the services of Ms. Kate McMillan for the last couple of years. Ms. McMillan efficiently and effectively facilitated the timely annual delivery of all Hazmat Contracts (i.e. LEPC Staff Services, HMEP & Hazards Analysis). Among her countless other duties that she was assigned, Ms. McMillan also administered most (if not all) FDEM-lead teleconferences during her tenure, kept all LEPC Staff Coordinators on their toes, coordinated all SERC meeting materials and was always a smiling face at the State Emergency Response Commission meetings.</i></p>
<p>Jeff Patterson</p>	<p><i>The Tampa Bay LEPC selected the conduct of a biennial exercise as its FY 2015-16 HMEP Planning project. Not only was Chief Jeff Patterson instrumental as one of the exercise planning team members, he was vital to the scheduling and facilitation of the "Operation Hot Wheels" Concepts & Objectives/Initial Planning Meeting, the Mid-Term Planning Meeting, the Master Scenario Events List teleconference, the Final Planning Meeting and the After-Action Report/Improvement Plan Meeting. Mr. Patterson was also critical to ensuring participation of key Hillsborough County Fire Rescue personnel in the exercise, he enlisted the participation of various agencies, assigned prominent exercise roles/positions to unexpected participants and recruited qualified personnel to serve as additional exercise evaluators.</i></p> <p><i>The exercise was of the tabletop/functional variety. The scenario involved the assumed derailment of several CSX railcars at the approximate boundary of unincorporated Hillsborough County and the City of Tampa. As a result of the fictitious derailment, five hazardous materials, including sulfuric acid (an EHS chemical), were released on the ground and into the water (Tampa Bypass Canal). Among other exercise objectives, response to the exercise injects resulted in the need for simulated implementation of road closures, invoking Shelter-in-Place strategies for the surrounding area and placement of boom in designated portions of the waterway. The exercise was held on June 21, 2016 at the Hillsborough County Sheriffs Office Training Center.</i></p>
<p>Amanda Shaw</p>	<p><i>The Tampa Bay LEPC selected the conduct of a biennial exercise as its FY 2015-16 HMEP Planning project. Not only was Ms. Amanda Shaw instrumental as one of the exercise planning team members, she was vital to ensuring that the "Operation Hot Wheels" biennial exercise was conducted in accordance with the Homeland Security and Exercise Evaluation Program (HSEEP) format as well as solicited the participation of key Hillsborough County Sheriffs Office personnel in the exercise. In order to meet the HSEEP compliance requirement, Ms. Shaw prepared, collected, organized and guided all exercise deliverables and supporting documentation.</i></p> <p><i>The exercise was of the tabletop/functional variety. The scenario involved the assumed derailment of several CSX railcars at the approximate boundary of unincorporated Hillsborough County and the City of Tampa. As a result of the fictitious derailment, five hazardous materials, including sulfuric acid (an EHS chemical), were released on the ground and into the water (Tampa Bypass Canal). Among other exercise objectives, response to the exercise injects resulted in the need for simulated implementation of road closures, invoking Shelter-in-Place strategies for the surrounding area and placement of boom in designated portions of the waterway. The exercise was held on June 21, 2016 at the Hillsborough County Sheriffs Office Training Center.</i></p>

RECIPIENT	NOMINATION FORM VERBIAGE
<p style="text-align: center;">Bert Williams</p>	<p><i>Lt. Bert Williams has been with the Pinellas Park Fire Department since December 17, 1984. Lt. Bert Williams has exponentially raised the bar within our organization over his career and abroad by not just demanding excellence but helping anyone who asks. He teaches with unparalleled effectiveness. Thus, not only does Lt. Williams come with a tremendous wealth of knowledge and experience, but he has a natural ability to articulate and disseminate it so that others can grasp and fully apply it. Lt. Williams has been a respected senior leader on both the TRT and Hazmat teams for more than three decades. He is a vital part of our success on both teams. He is a quiet man who simply gets the job done whenever asked. He regularly attends county training, where he displays a professional attitude and has helped to organize our department's "in-house" technical rescue team training. Over the past year, Lt. Williams and his crew have handled two advanced rescue calls. T33 responded to the Pinellas County Incinerator Plant and performed a technical rescue using the "stokes" basket. The crew along with an engine company packaged an injured patient and were able to lower the victim down to an awaiting ambulance. On another occasion, Lt. Williams and his crew, along with TE34, responded to the water treatment facility in the Lealman Fire District. Lt. Williams and his crew were able to do a below grade rescue up and over the storage tank walls using the articulating boom of our now retired E-One Bronto. This is just some of his accomplishments.</i></p>

Additional Material:

None

Action Recommended:

Provide Certificates of Appreciation

PRESENTATION(S)

Agenda Item #6

DANGEROUSLY CLOSE: EXPLOSION IN WEST, TEXAS VIDEO

John Meyer

While a video was previously played in association with a prior Tampa Bay LEPC meeting to characterize the 2013 West, Texas explosion of Ammonium Nitrate, the U.S. Chemical Safety Board (CSB) recently released a follow-up video based on further extensive investigation. The video includes the CSB's recommendations to change regulations at all levels of government. The video also acknowledges the vulnerabilities posed to development as it intensifies in proximity of certain hazardous materials facilities. This follow-up video was released by the CSB in 2016.

The video is viewable from the following link:



www.youtube.com/watch?v=pdDuHxwD5R4

ADMINISTRATIVE ITEMS

Agenda Item #7

TAMPA BAY LEPC MEMBERSHIP CHANGES

John Meyer

The following LEPC membership change(s) were approved at the January 18, 2017 SERC meeting:

MEMBER	MEMBERSHIP CATEGORY	MEMBER TYPE		STATUS OF CHANGE			AGENCY REPRESENTED/ DESCRIPTION
		PRIMARY	ALTERNATE	NEW MEMBER	MEMBER-SHIP TYPE CHANGE	RESIGNED/ REMOVED	
Jane Sarnecky	Law Enforcement (USCG/Sector St. Petersburg)	✓		✓			U.S. Coast Guard/Sector St. Petersburg. LT Jane Sarnecky was designated to serve as the Primary LEPC representative and ENS Diane French as the Alternate. These individuals replaced LCDR Brittany Poley and LT Paul Simpson in these positions respectively.
Diane French			✓	✓			
Brittany Poley		✓				✓	
Paul Simpson			✓			✓	
Scott Lehr	Facility Owner/Operator (Mosaic/Plant Operations)	✓			✓		Mosaic/Plant Operations. Mr. Scott Lehr succeeded Mr. Jeff Stewart as the Primary LEPC member from Mosaic/Plant Operations. Mr. Michael Ward was designated to serve as Mr. Lehr's Alternate.
Michael Ward			✓	✓			
Jeff Stewart		✓				✓	
Scott Lehr			✓		✓		
Leigh Cowan	Emergency Management (Pasco County)		✓	✓			Pasco County Emergency Management. James Johnston has chosen to designate Ms. Leigh Cowan to serve as his Alternate.
Ron Bray	First Aid/EMS (Nature Coast EMS)		✓	✓			Nature Coast EMS. Wayne Martin has chosen to designate Mr. Ron Bray to serve as his Alternate.

NOTE: The membership modification(s) highlighted in yellow above, if and where applicable, signifies addition(s) to the LEPC District 8 membership. Likewise, modification(s) highlighted in gray above, if and where applicable, indicates a reduction(s) in overall LEPC membership.

A listing of all current LEPC memberships is provided in *Exhibit 1* (i.e. **Pages 7-8** of these Agenda materials).

EXHIBIT 1 - TAMPA BAY LEPC MEMBERSHIP ROSTER (as of 1/18/17 SERC Meeting)

COMMUNITY GROUPS (1)
American Red Cross (Amanda Cullison/Robert Gallen)

ELECTED STATE & LOCAL OFFICIALS (1)
Manatee County BOCC (Robin DiSabatino)

EMERGENCY MANAGEMENT (7)
Clearwater (Scott Ehlers/TBD)
Citrus County (Bretlee "Bobby Jordan/Christopher Evan)
Hernando County (Richard Russell/Kevin Ford)
Hillsborough County (Joe Mastandrea/Marcus Martin)
Manatee County (Sharon Tarman/TBD)
Pasco County (James "JJ" Johnston/ Leigh Cowan)
Pinellas County (Richard Walker/Clayton Parrott)

FACILITY OWNERS/OPERATORS (5)
Brenntag Mid South (Todd Dial/Pete Vermeulen)
Duke Energy (Larry Griffiths/TBD)
Mosaic/Port Operations (Sarah Buck/Travis Strickland)
Mosaic Fertilizer (Scott Lehr/Michael Ward)
Yara North America (Charles Rowe/Kris Kinnison)

FIREFIGHTING (8)
Citrus County Fire Rescue (Tom Bosley/Thomas Fletcher)
Hernando Co. Fire Rescue (Alex Lopez/Mike Nickerson)
Southern Manatee Fire Rescue (Chris Gould/Mike Bloski)
Brooksville Fire Department (Stan Mettinger/TBD)
Pinellas Park Fire Dept. (Brett Schlatterer/Richard Ganci)
Plant City Fire Rescue (David Burnett/Jim Wilson)
Tampa Fire Rescue (Nick LoCicero/Bryan Riley)
SPC/Allstate Ctr. (Charles Crowther/Geoffrey Brown)

FIRST AID/EMS (3)
Hillsborough Fire Rescue (Jeff Patterson/James Markart)
Nature Coast EMS (Wayne Martin/ Ron Bray)
Pinellas EMS & Fire Adm. (Sandy Brooking/Keith Murray)

HEALTH (2)
FDOH/Hillsborough Co. (Steve Castonguay/Gregg Rottler)
FDOH/Pinellas County (Gary Frank/TBD)

HOSPITALS (2)
Bay Pines VA Medical Ctr.(Dean Armstrong/Darlene Powell)
TGH/FL Poison Center (Alfred Aleguas/JoAnn Emerson)

INTERESTED CITIZENS (2)
Peter Dabrowski
William "Bill" Lofgren

LAW ENFORCEMENT (2)
Hillsborough Sheriffs Office (Amanda Shaw/Chris DePolis)
U.S. Coast Guard/St. Pete (Jane Sarnecky/Diane French)

LOCAL ENVIRONMENTAL (3)
EPC of Hillsborough (Alain Watson/Nicole Garcia)
FDEP/Emergency Response (Jeff Tobergte/Jamie Arleo)
Tampa Environmental Coordination (Hallie Calig/TBD)

"LOCAL OPTION" (3)
FL Assoc. of Hazmat Responders (Frank DeFrancesco/TBD)
National Guard/48 th CST (Chris Atherton/Chris Barton)
Universal Environmental Solutions (Ed Kinley/TBD)

NON-ELECTED LOCAL OFFICIALS (1)

Tampa Bay Reg. Planning Cncl. (Brady Smith/Avera Wynne)

NOTE: Highlighting of Member(s) in **RED signifies new (or revised) LEPC appointment effective in association with the latest SERC Meeting.**

PRINT & BROADCAST MEDIA (1)

Tampa Bay Times (Jonathan Kemp/Bryan Cook)

TRANSPORTATION (3)

Florida Dept. of Transportation (Dan DeForge/Paul Keller)

Manatee Port Authority (Adam Grable/David St. Pierre)

Port Tampa Bay (Wesley Morse/Christopher Cooley)

WATER MANAGEMENT DISTRICT (1)

SW Florida Water Mgmt. Dist. (Diana Koontz/Jason Hopp)

LEPC STAFF COORDINATOR (1)

Tampa Bay Regional Planning Council (John Meyer)



INFORMATIONAL ITEMS

Agenda Item #8

RECAP OF QUARTERLY SERC MEETINGS

John Meyer

The State Emergency Response Commission and associated Subcommittee meetings were held at the Plaza (hotel) in Daytona Beach on January 17-18, 2017. LEPC Chair Jeff Patterson and LEPC Staff John Meyer attended the meetings. **Exhibit 2** (i.e. **Pages 10-17** of these Agenda materials) constitutes a *Recap* of the January 18, 2017 SERC meeting, with supplemental information provided from the SERC's Training Task Force (TTF) and the LEPC Staff & Chairs meetings conducted the day prior.

Agenda Item #9

HMEP PLANNING PROGRAM/ FACILITY DISASTER PLANNING SUBCOMMITTEE

John Meyer

The HMEP Planning Team remains ready to conduct Siren Workshops and companion Shelter-in-Place presentations on short notice at the request of various schools, community groups and/or civic associations located in close proximity to the Port of Tampa.

The scheduled January 25, 2016 meeting of the LEPC's Facility Disaster Planning Subcommittee (FDPS) was canceled due to the fact that the appropriate presenters could not be determined and/or located as of the planned meeting date and FDPS Coordinator's present workload. The pending initiative of the FDPS remains to make progress towards the issue of "Universal Credentialing/Badging." It was agreed that the FDPS Coordinator would solicit presentations from representatives from Tampa, Hillsborough and Pinellas County law enforcement agencies to determine whether there is any commonality and/or universal credentials that would be required of all agencies and would result in expeditious entry of "essential" employees into an affected areas. It is hopeful that these presentations can and will be re-scheduled in association with the next planned FDPS meeting. Subsequently, it was identified that *"Hillsborough County's re-entry plan is presently being updated. Hillsborough County is working with the City of Tampa to ensure one seamless system for the process. Although HCSO and TPD are working collaboratively, the Hillsborough County Re-entry Plan will be written and maintained by the Hillsborough County Fire Rescue Office of Emergency Management."* Additionally, in Pinellas County, the Pinellas County Sheriff's Office (PCSO) will have the lead in the re-entry program that would be instituted in Pinellas County. The PCSO has recently done away with any sort of formal documentation requirements in favor of suggesting essential employees providing a correspondence on company letterhead from a "high ranking official" indicating the need for (INSERT EMPLOYEE NAME) to be granted prompt access to the site following a disaster due to the presence of hazardous materials at their facility. As would be commonly understood or expected, it will be imperative that such employee also provide sufficient identification to demonstrate that they are the recognized employee.

The FDPS typically meets on the third Wednesdays of January, April, July and October. The 2017 *tentative* meeting schedule for the remainder of 2017 is April 19th, July 19th & October 18th. All LEPC members and the public are welcome to attend and participate.

EXHIBIT 2
RECAP OF JANUARY 18th STATE EMERGENCY RESPONSE COMMISSION MEETING
[PAGE 1 of 8]



**RECAP OF THE JANUARY 18, 2017
STATE EMERGENCY RESPONSE
COMMISSION MEETING**

The January 18, 2017 SERC meeting was held at the Plaza Resort & Spa in Daytona Beach. The Recap summarized below was enhanced by discussions/dialogues which ensued at the January 17th meetings of SERC's Training Task Force and the LEPC Staff & Chairs. The SERC meeting was chaired by FDEM Deputy Director Jonathan Lord. The meeting was called to order at 10:02 a.m. and proceeded with the Pledge of Allegiance and a roll call of SERC members.

MEMBER MOMENT

The SERC has instituted a program whereby one SERC member each quarter provides a self-identified description of themselves on both a personal and professional level. This quarter's focus was on Mr. Richard Delp of Baskerville Donovan, Inc. in Pensacola.

In addition to his current role as a Utilities Consultant for Baskerville Donovan Inc., Mr. Delp remained the Chairman of the West Florida LEPC (since 1997) and was elected to serve as the "LEPC Chair of Chairs" on the State Emergency Response Commission in 2015. Mr. Delp previously served with the U.S. Air Force. During his professional career, he was a volunteer fireman from 1980-1995, raising to the rank of Deputy Chief, and assumed the position of Hazardous Materials Coordinator for Santa Rosa County from 1985 - 1997, while remaining a staff member of a local Utilities Department. Following his pursuit of higher education, he left for his position with Baskerville Donovan in 2000. Mr. Delp was elected to serve in the position of Fire Commissioner for the Midway Fire District between 2012-2016 and was just elected to a second term.

On a personal level, Mr. Delp has been married for 30 years, has two grown children and two grandchildren.

APPROVAL OF MINUTES

The October 14, 2016 SERC meeting *Minutes* were approved unanimously upon voice vote.

THOMAS YATABE/SERC AWARD PRESENTATIONS

The SERC presented nine Thomas Yatabe Awards. With the exception of the Southwest Florida LEPC, one was presented for each LEPC District as designated by their respective Local Emergency Planning Committee. The Award signifies "*outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.*"

The 2016 Thomas Yatabe Award winner for the Tampa Bay LEPC District was John Joyner of Mosaic's Port Sutton Ammonia Terminal. Mr. Joyner attended the SERC meeting to receive his Award in person. His nomination form read as follows:

RECAP OF JANUARY 18th STATE EMERGENCY RESPONSE COMMISSION MEETING

[PAGE 2 of 8]

As an informational and training opportunity, Mosaic partnered with community neighbors and emergency responders to simulate a potential hazardous material release exercise within the Port of Tampa Bay in March 2016. The planning began months in advance and included developing a scenario with community impacts to involve Tampa Fire Rescue, Hillsborough County Sheriff's Office, and Tampa Bay Port Authority. Tampa Fire Rescue scheduled visits to the Hooker's Point Terminal to familiarize the potential responding units with the facility. In March, John arranged a full scale simulated exercise response with a fog machine to mimic the location of a hazardous material release on a vessel unloading arm. Due to the relationships and networking developed through John, the drill had participation from a multitude of emergency response organizations and community neighbors. In addition to those participating in the exercise, John arranged an observation area near the exercise to allow others to observe and provide lessons learned. This was an outstanding experience for all agencies involved which included an after action review of the exercise with a summary from each agency providing feedback. Furthermore, an additional after action review to discuss the public relation mass communication planning for an emergency was scheduled with agencies' public relation representatives. This exercise touched on not only the response to a hazardous materials release but also emergency mass notifications, mass evacuation, sheltering in place, traffic control, perimeter security, media relations and much more. John organized, hosted and led the after action reviews for the full scale exercise in addition to ensuring that the facility employees were trained and have practiced HAZMAT technician response alongside community responders. Outside of this, John participates in several safety, response, and operational committees in the Tampa Bay area which shows his pride and devotion to his job. With many years in this field, John's commitment to the safety of Mosaic operations and of the community is easily seen in everything he does.



Mr. Paul Wotherspoon added that it is rewarding to present such Awards to recognize the hard work and initiatives being undertaken all across the State. In addition, he recognized that there are countless others that are deserving of such an award annually.

NEW BUSINESS

- **LOCAL EMERGENCY PLANNING COMMITTEES APPOINTMENTS** - Meeting Chair Jonathan Lord requested approval of membership modifications recognized for each LEPC. SERC unanimously approved all changes requested by each of the LEPC Districts upon voice vote. The membership changes for the Tampa Bay LEPC approved during the quarter were the redesignation of Primary/Alternate for the Mosaic/Plant Operations (*Scott Lehr/Michael Ward*) and the U.S. Coast Guard/Sector St. Petersburg (*Jane Sarnecky/Diane French*). In, addition, Ms. Leigh Cowan was appointed as the Alternate for James Johnston (Pasco County Emergency Management) and Mr. Ron Bray was named as the Alternate for Mr. Wayne Martin (Nature Coast EMS).
- **UPDATE ON RISK MANAGEMENT PLAN (RMP) RULE** - FDEM Staff (Paul Wotherspoon) has advised that a new RMP Rule has been signed and is now in effect. The Rule requires all "Level 2" and

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“Level 3” RMP facilities that potentially “self respond” to their hazmat incidents to hold exercises with the LEPC, fire departments and potentially emergency management agencies. The frequency of such exercises are tabletop every three years (minimum) and full-scale exercise once every ten years (minimum). The exercises must be conducted in accordance with the Homeland Security Exercise & Evaluation Program (HSEEP) format. The LEPCs would only be obligated to participate in such exercises, not conduct. There are about 260 RMPs statewide. Mr. Wotherspoon has requested an additional \$20,000 in funding per LEPC to offset this requirement as well as the “SQG/LQG” Rule characterized below. Such funding increase would be subject to legislative approval. The exercise components of these Rules will jointly place a significant burden on the LEPCs, fire departments and (potentially) emergency management agencies in terms of time and resources.

- **UPDATE ON SMALL QUANTITY GENERATORS (SQG)/LARGE QUANTITY GENERATORS (LQG) RULE** - Mr. Wotherspoon has advised that a new SQG/LQG Rule has been signed and is now in effect. The Rule requires the manual notification of the LEPCs of all hazardous waste facilities. Must coordinate any exercises they have with the LEPCs. The exercises must be conducted in accordance with the Homeland Security Exercise & Evaluation Program (HSEEP) format. The LEPCs would only be obligated to participate in such exercises, not conduct. Mr. Wotherspoon “guesstimated” that there are about 4,000 SQGs & 7,000 LQGs statewide. Mr. Wotherspoon has requested an additional \$20,000 in funding per LEPC to offset this requirement as well as the burden of the “RMP” Rule characterized above. Such funding increase would be subject to legislative approval. The exercise component requirements of these Rules will jointly place a significant burden on LEPCs, fire departments and (potentially) emergency management agencies in terms of time and resources.
- **UPDATE ON DEP NOTIFICATION RULE** - A recent Rule was enacted requiring facilities to notify the media and the adjacent public of any/all hazardous materials releases within a very finite timeline. SERC Member John Johnson (FDEP Director) advised that this Rule was recently suspended. A Hearing Officer determined that FDEP could not instruct industry to notify media or the public and, instead, FDEP will provide such notifications until the Rule is revised or re-instituted based on reporting to them and/or the State Watch Office (SWO). As customary, facilities will still remain obligated to report any/all applicable hazardous materials releases to SWO and the National Response Center. It is anticipated that consideration will be granted in the future as to the establishment of thresholds for all reportable releases prior to revising or re-instituting such Rule. There was a concern with the potential volume of reporting that would be provided to the media and/or the public and if a significant release were to occur, it may not be taken seriously. SERC Member David Mica suggested one entity (e.g. FDEM or FDEP) should be doing all the notifications. SERC Member Bruce Haddock (Florida League of Cities) indicated that the City of Oldsmar recently needed to report a hydraulic fluid leak on one of their garbage trucks due to the Rule. Consensus of SERC members was to have a meeting or teleconference, if warranted, in the event unfavorable reporting legislation is approved.
- **WESTERN REGION LEPC MEETING** - Mr. Paul Wotherspoon indicated that he will be attending a Conference hosted for EPA Regions 8, 9 & 10 in Denver, CO during the week of January 23rd. The Conferences encourages the participation of the SERCs and LEPCs from these Regions in order to discuss best practices and issues... As one of the Conference presenters, Mr. Wotherspoon will be describing the State of Florida’s processes. There is a possibility that EPA would provide a similar Conference(s) for the Eastern Region, which could/would include the State of Florida.

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REPORTS

- **SERC TRAINING TASK FORCE REPORT** - The following highlights of the January 17th TTF meeting were identified by Mike Murphy:
 - **Election of new Training Task Force (TTF) Chair.** Matthew Marshall was elected unanimously to replace outgoing TTF Chair Joe Nelson. The position was assumed immediately in conjunction with the current TTF meeting.
 - **Hazmat Symposium.** Jonathan Lamm provided an overview of the 2017 Hazmat Symposium (HS). This year's event included a Pre-Conference session (on Tuesday) and drew the attendance of more than 200. More than 340 have registered for this year's HS courses. With the additional day of training availed this year, there are more classes. Some attendees came from as far, as North Carolina, Georgia, Tennessee and even Nova Scotia. There are 24 vendors displaying their goods and services. The Florida Fire Chief's Association would like to "mend fences" and restore and foster a good working relationship between the event organizers of the concurrent HS and Fire Rescue East.
 - **Hazmat Team Self Assessments.** Mr. Scott Chappell of the Florida State Fire College identified that the LEPCs are to assist with conduct of Type 1 & Type 2 Hazmat Team Assessments. Mr. Chappell will send out notice to all hazmat teams indicating that the assessments will be transmitted during 2017 with a request for self completion. LEPC staffs will schedule a site visit to verify resources and ensure validity of responses. Expect a three- or four-year rotation of assessments. Matt Marshall and Scott Chappell offered their assistance if needed. Transmit all completed assessments and information to Scott by October. Mr. Chappell has agreed to develop and provide a "How to Guide" to the LEPCs. Scott will provide LEPCs with all hazmat teams and contacts.
 - **USCG Agreements.** Mr. Mike Murphy (FFCA) described the present relationship with USCG/Salvage companies regarding marine firefighting. How do teams get compensated was concern indicated by the SERC? Salvage companies would be considered the financially responsible parties. Hazmat teams would be taken to the ship via USCG. TTF is the agency to develop protocols. Mr. Forest Willis (USCG) indicated that there are two agreements to be executed ... one for Memorandum of Understanding between the State (or FFCA) and USCG in order to develop operating guidelines to bring State Gulf Strike team in. The second would be a Consent Agreement between State and FFCA (not USCG) regarding reimbursement contracting. Salvage companies may even pay for additional training which would or may be needed... USCG is about to lose Admiral. Hopeful to work out these Agreements quickly, preferably before next quarter. Would like to make a presentation at national USCG conference highlighting the program in June 2017. Mr. Wotherspoon prefers for the first agreement to be between USCG & FFCA since they are the ones with the resources (assets) and expertise. SERC Chair Jonathan Lord indicated his uncertainty whether the FDEM can enter into such agreement but will continue to investigate.

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- **Hazmat Team Clearance of Structures.** Mr. Matt Marshall identified that, following Hurricane Matthew, people cannot re-enter a building until the building has been “cleared” by the hazmat team. Noting that not all firefighters are trained to perform similar hazmat team assessment, they are presently looking to expand training to train engine companies to authorize clearance of buildings if they are first to arrive on scene, especially since hazmat components are critical of any engine company. This initiative has been assigned to Matt Marshall and Scott Chappell as this issue is being vetted by the TTF.
- **Area Contingency Planning** - Forest Willis (USCG) indicated that the USCG & FDEP are “looking to bring the Area Contingency Plans into the 21st century.” Participation of the LEPCs was encouraged. Finally, signed preliminary agreement with Cuba on oil spill response. The USCG can now communicate, exercise and share expertise with counterparts from Cuba but cannot participate in joint agency training at the present time. Working on that component.
- **“Hybrid” Hazardous Materials Technician Certification Course** - Mr. Scott Chappell indicated that there is concern over verbiage included in many proposed Hybrid Certification course applications and it may require several submittals (and adjustments) prior to approval.
- **TTF Teleconference Calls** - the schedule for the next series of TTF teleconference calls has been established. They are scheduled for February 15th, March 15th & April 19th, each at 1:30 PM.
- **Financial Status Report.** As informational, Mr. Paul Wotherspoon indicated that the SERC Agenda materials contained numerous tables and graphs depicting program revenues over the past three years and expenditures over the past two years. Revenues have remained relatively constant. This year, facilities can pay all Tier II, RMP & TRI fees online. Last year, more than 11,000 statewide facilities made their EPCRA/Tier II payments online. Expenditures are associated with Hazardous Materials Planning and RMP Programs. The programs annually combine for nearly \$2.5M in revenue. The largest expenditures are FDEM staff and LEPC Contracts. The following reports were included as part of the Agenda materials:
 - Monthly RMP & EPCRA program revenue allocations since mid-FY 2014-15; and
 - Breakdown of General Appropriations and Expenditures by Category for the Hazardous Materials Planning Program and the Risk Management Program during FY 2015-16 and 2016-17 (through November 30, 2016).
- **Hazardous Materials Incidents Reports.** As informational, Mr. Paul Wotherspoon indicated that detailed listings of Section 304 investigations, fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of September 1 - November 30, 2016. Such Reports included documentation of these incidents and portrayed the number of persons evacuated, injured or deceased down to LEPC District and ultimately County levels. These are all incidents reported to the State Watch Office and are broken down into different categories. This data can be manipulated in any form or fashion.

The following constitutes a consolidation of data associated with “*Transportation Incidents with Evacuations, Injuries and Deaths; Hazardous Materials Incidents with Evacuations, Injuries and Deaths [at fixed facilities]; and Potential Section 304 Investigations*”:

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County	Date Released	Type	Chemical	Amount Released (Lbs.)	Business Type	# Evacuated	# Injured	# Fatalities
Citrus	10/04/16	FF	Unknown Chemical	Unknown	School	4	0	0
Hernando	NONE							
Hillsborough	9/13/16	304	Sodium Hydroxide	465	Metal Coating	N/A	N/A	N/A
	10/15/16	304	Pond Water (2% Phosphoric Acid)	4,713	Mining	N/A	N/A	N/A
	11/07/16	304	Methyl Mercury	Unknown	Private Residence	N/A	N/A	N/A
	11/07/16	304	UN2920 - Acetic Anhydride	9	Transportation	N/A	N/A	N/A
Manatee	NONE							
Pasco	10/27/16	TR	Diesel Fuel	44	Traffic Accident	0	6	0
Pinellas	9/02/16	304	Polychlorinated Biphenyls	375	Electric Services	N/A	N/A	N/A
	9/07/16	304	Sodium Hydroxide	35	Water Treatment	N/A	N/A	N/A
	9/27/16	TR	Natural Gas	Unknown	Pipeline/Construction	3	0	0
	10/06/16	TR	Natural Gas	Unknown	Pipeline	1	0	0
	10/30/16	TR	Diesel Fuel/Oil	15	Traffic Accident	0	1	0
	11/18/16	FF	Natural Gas	Unknown	Strip Mall/Restaurant	2	0	0
TOTAL →						10	7	0

KEY: FF = Fixed Facility incident / TR - Transportation-related incident / 304 - Section 304 Investigation Launched

- **Update on FDEM Staff Activities and Reports by Section.** Mr. Paul Wotherspoon indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives. About 12,000 facilities report their hazardous materials inventories each year within the State. Only about 600 facilities continue to provide hard copies of reporting. Most of these hard copy reports are associated with County Clubs which EPA has indicated they must report.

Information was provided in the Agenda materials to portray:

- annual enumeration of statewide *Hazardous Materials Incident Reports* since 2002;
- breakdown of statewide *Hazardous Materials Incident Reports* by LEPC District and type from September 1 - November 30, 2016;
- monthly enumeration of Hazardous Materials Incident Reports from January 2006 to current;
- quantification of *E-Plan Filings* for 2015 by LEPC District (as of November 20, 2016);
- monthly quantification of Technical Assistance calls received from December 1, 2015 - November 30, 2016; and
- annual enumeration of Tier 2 Data in E-Plan since 2010 in terms of the # of statewide facilities and # of chemicals as of September 1, 2016. Reporting year 2015 Tier II data currently denotes 11,288 facilities in Florida with a total of 31,145 chemicals.

RECAP OF JANUARY 18th STATE EMERGENCY RESPONSE COMMISSION MEETING
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- **Update on LEPC Activities.** While Mr. Richard Delp did recognize that many of the topics addressed at today's SERC meeting were similarly addressed during yesterday's LEPC Staff & Chairs meeting, the following additional matters were discussed:
 - **Gary Koen.** Gary Koen announced his resignation as Chair of the South Florida LEPC. Mr. Koen has served on the SFLEPC for the past 22 years.
 - **Hazards Analysis Working Group (HAWG).** Mr. Dwayne Mundy handed out a draft survey for immediate review and comment. Upon transmittal to all Firefighters, Emergency Management agencies and Section 302 facilities via e-mail in the "next week or two", recipients will be asked to evaluate their understanding of the hazards analyses process and to identify their intended use(s) of such data.
 - **Tier II non-filers and LEPC responsibilities.** Tier II submittals in the State of Florida have evolved from all paper form to HMIS to E-Plan. LEPCs had typically advised FDEM of potential non-filers, providing as much preliminary investigation as possible. However, now LEPCs are to "encourage" facilities to comply prior to notifying FDEM staff. FDEM indicated that the Statement of Determination (SOD) system needs to go electronic and needs to include SERC facility #. Shoot any ideas to Robert Dietrich.
 - **Multi-Year Training & Exercise Program (MYTEP).** Mr. Michael Bayot (FDEM) encouraged the LEPC to get involved in the State's MYTEP by reaching out to the County Emergency Management agencies.
 - **SERT TRAC Update.** Mr. Paul Wotherspoon advised that are prior issues of SERC TRAC have been resolved. Applications to seek authorization to enter future courses can now be requested/filed. Otherwise, courses can go through Paul to Linda McWhorter.
 - **HMEP Contracts.** All changes to HMEP (or LEPC) Contracts must be approved in writing! No verbal approval. All HEMP funds for FY 2016-17 must be spent by December 31, 2017. Any unspent funds will be "taken" on January 1, 2018 and will not be reallocated to that particular LEPC!!!

Mr. Delp concluded his remarks by encouraging SERC members to review the *Hazmatters* reports contained in the Agenda materials to see what is happening within their Districts and throughout the State.

The following was identified for the Tampa Bay LEPC District for the period of October - December 2016:

- Tampa Bay LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Sandestin Golf & Beach Resort in Miramar Beach on October 13-14, 2016. The quarterly Tampa Bay LEPC meeting was held on November 16th.
- The Tampa Bay LEPC's HMEP Training Subcommittee met on November 16th to strategize expenditures associated with the FY 2016-17 HMEP Training contract. Training needs and desires were identified for each of the LEPC's six Counties, which were all present. It is anticipated that FY 2016-17 HMEP Training expenditures will commence by sending 24 to attend the 2017 Hazmat Symposium in mid-January in Daytona Beach. The following additional training

RECAP OF JANUARY 18th STATE EMERGENCY RESPONSE COMMISSION MEETING

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courses identified and may be solicited are: Gasoline Tanker course (all six Counties); Advanced Hazmat IQ Course (cost share with Pinellas County); Chlorine and Ammonia Technician-level courses & pipeline response from various hazmat commodities (Manatee County); Chlorine and Ammonia Awareness level courses (Pasco County); four student to attend 160-Hr. Hazmat Technician Certification course at Florida Fire College (Hernando County); and a Toxmedic course (Citrus County).

- In terms of miscellany, LEPC staff additionally: provided LEPC program overview presentation to members of the Tampa Bay Regional Planning Council (October 10th); facilitated the (nearly) monthly meeting of the Pinellas Police Standards Council (October 12th, November 9th & December 14th); attended SERC meetings (October 12-14); transmitted FDEP Executive Rule 62-4.161 (entitled "Public Notice of Pollution") and the proposed public hearing schedule associated with the Rule to LEPC members (October 17th); attended the (nearly) monthly meetings of the Ammonia Handlers/Operators (October 25th & November 29th); picked up four additional boxes of 2016 Emergency Response Guidebooks (in Tampa) for further distribution to the Florida Forestry Service (November 2nd); participated in the (nearly) monthly teleconference of the SERC's Hazards Analyses Working Group (November 2nd); attended the bi-monthly meeting of the Tampa Bay Spill Committee (November 8th); attended the triennial meeting of the USCG's Area Contingency Committee (November 8th); provided a LEPC program overview presentation to attendees of the Council's "Open House" (November 14th); participated in the 2017 Hazmat Symposium teleconference (November 30th); participated in the SERC's Training Task Force (nearly) monthly teleconference (November 30th); attended the Hernando County Hazards Analyses site visits actually being conducted by Treasure Coast Regional Planning Council staff (December 1st); attended "unannounced" EPA's EPCRA site visits for two Pinellas County facilities (Molex & Lantmannen Unibake) on December 5th; attended the TSE Industries, South Cross Bayou Wastewater Treatment Plant and Largo Wastewater Reclamation Facility Risk Management Plan Audits/Inspections respectively on December 6-8, as administered by FDEM staff; attended the annual Port Tampa Bay/TCSSI Safety luncheon (December 8th); solicited identification and registration of 24 students to attend 2017 Hazmat Symposium (December 9th); submitted this Hazmat report and LEPC membership changes requested (December 12th); attended the College Football Playoffs Regional Consequence Management meeting held at the Tampa Emergency Operations Center (December 13th); and participated in SERC's Training Task Force teleconference (December 14th).

OTHER BUSINESS

- **SERC Annual Report.** SERC Member Mike Murphy (FFCA) commended FDEM staff on the SERC Annual Report publication. However, he suggested including a "highlight of accomplishments" on the first page of future SERC Annual Reports.
- **2017 Legislation.** Mr. James Kuzma (Space Florida) inquired whether there going to be Hazmat issues in upcoming legislation. Paul indicated that we will have to monitoring

COMMENTS

None

ADJOURNMENT

Upon identification of no more issues to be brought before the SERC, Chair Lord adjourned the meeting and advised that the next SERC meeting will be held on May 9, 2017 at the Cocoa Beach Hilton. The meeting adjourned at 11:44 a.m.

The Tampa Bay LEPC initiated the FY 2016-17 HMEP program for the period on October 1, 2016. The 15-month contract period (i.e. October 1, 2016 - December 31, 2017) is designed to align the State and federal funding cycles. The \$74,564 in federal funding this year shall be used to assist in meeting the hazardous materials training needs of public-sector first responders employed in the Tampa Bay LEPC's six member Counties and their associated Cities. Nominal "Course Management" fees will continue to be reflected in most courses. The expenditures associated with the FY 2016-17 HMEP Contract are identified in *Exhibit 3* (i.e. **Page 19** of these Agenda materials)

While courses continue to be discussed, vetted and coordinated through the LEPC's HMEP Training Subcommittee, the only expenditures thus far are in association with the funding of 27 to attend the 2017 Hazmat Symposium in Daytona Beach from January 17-20, 2017. Interest has been expressed for the conduct of Gasoline Tanker courses in each County of the District.

In addition, the following have been identified in terms of local training desires:

- Citrus County - *Toxmedic* Course
- Hernando - Four to attend the 160-Hr. *Hazmat Certification* Course
- Manatee County - Chlorine & Ammonia Course(s)
- Pasco County - Chlorine & Ammonia Course(s) and a Pipeline Course
- Pinellas County - Advanced *Hazmat IQ* Course

Pursuant to HMEP Contract requirements, each HMEP-funded training event must be dedicated for public-sector first responders, must be pre-approved by FDEM/USDOT, must meet FDEM's cost effectiveness criteria, and be transportation-related or include a transportation component or nexus.

HMEP Training Subcommittee Chair James Johnston has scheduled a HMEP Training Subcommittee meeting on Wednesday, February 22, 2016 at the LEPC/TBRPC offices, one hour prior to the scheduled start of the LEPC quarterly meeting. The primary purpose of the meeting is to further progress towards scheduling the (above referenced) desired training courses, at least in terms of designating the appropriate quarter for such courses, in association with the FY 2016-17 HMEP Training Program.

Exhibit 4 (i.e. **Page 20** of these Agenda materials) and *Exhibit 5* (i.e. **Page 21** of these Agenda materials) constitute the training opportunities listed on the State Training and Events Schedule over the next four months as identified on "SERT TRAC" website for Regions 4 and 6 respectively.

- A. FDEM's Training and Events Schedule/**Region 4**, Various FL Locations/Times - Page 24
- B. FDEM's Training and Events Schedule/**Region 6**, Various FL Locations/Times - Page 26

EXHIBIT 3
TAMPA BAY LEPC's FY 2016-17 HMEP TRAINING PROGRAM EXPENDITURES

The following constitutes the Tampa Bay LEPC's FY 2016-17 HMEP Training program expenditures:

QUARTER	DATE(S)	COURSE NAME	LOCATION	EXPENSES	CUMULA-TIVE \$	REMAIN-ING \$
1 (10/01 - 12/31/16)	NO TRAINING PROVIDED			\$ 0.00	\$ 0.00	\$74,564.00
2 (1/01 - 3/31/17)	1/17 - 1/20	28-Hr. <i>Hazmat Symposium</i>	[All Counties Districtwide]	<i>\$11,395.00^{1,2}</i>	<i>\$11,395.00</i>	<i>\$63,169.00</i>
3 (4/01 - 6/30/17)						
4 (7/01 - 9/30/17)						
5 (10/01 - 12/31/17)						

FOOTNOTES:

1. "Course Management" (CM) fees consist of staff time to pre-plan, schedule, coordinate, recruit, contact instructor(s) and/or document approved course following conduct as well as facilitate instructor payment following conduct. To the extent available and/or appropriate, Course Management fees are often inclusive of staff's presence at the training for "welcoming" purposes and to identify the LEPC's role.
2. The 28-Hr. "*Hazmat Symposium*" expense was estimated to be \$11,395 (i.e. \$4,995/Registration [\$185 X 27 Attendees] + \$5,400/Lodging [12 Double-Occupancy Rooms X 3 Nights X >\$150/night max] + \$1,000/CM fee).

* *Italicized dollar amounts signify course cost estimates. These estimates will be replaced with actual costs, once determined.*

EXHIBIT 4

FDEM TRAINING AND EVENTS SCHEDULE/REGION 4, as posted on 2/03/17

SERT TRAC

<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>

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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.

Region Region 4

From Feb. 2017

Course Name

County --Select from List--

To May. 2017

Jump to a month

[February 2017](#) [March 2017](#) [April 2017](#)

[May 2017](#)

[Search](#)

[Reset](#)

February 2017 Training and Events

Date	Region	City/ County	Name	Status
Feb. 14 - Feb. 15	Region 4	Lecanto Citrus	G-400 - G-400 Advanced Incident Command System Comman ...	Pending
Feb. 15 - Feb. 17	Region 4	New Port Richey Pasco	G-300 - G-300 Intermediate Incident Command System fo ...	Pending
Feb. 20 - Mar. 02	Region 4	Hudson Pasco	G-317 - G-317 Basic Community Emergency Response Tea ...	Not started

March 2017 Training and Events

Date	Region	City/ County	Name	Status
Mar. 08 - Mar. 09	Region 4	New Port Richey Pasco	G-290 - G-290 Basic Public Information Officer (PIO) ...	Not started
Mar. 10 - Mar. 10	Region 4	New Port Richey Pasco	G-291 - G-291 Joint Information System - Joint Inform ...	Not started
Mar. 10 - Mar. 10	Region 4	Bushnell Sumter	G-191 - G-191 Incident Command System/Emergency Opera ...	Not started
Mar. 15 - Mar. 15	Region 4	Tampa Hillsborough	FL-2355 - FL-2355 Points of Distribution (PODs) ...	Not started
Mar. 16 - Mar. 16	Region 4	Tampa Hillsborough	FL-2355 - FL-2355 Points of Distribution (PODs) ...	Not started

April 2017 Training and Events

Date	Region	City/ County	Name	Status
Apr. 12 - Apr. 12	Region 4	Bushnell Sumter	AWR-343 - AWR-343 Hurricane Awareness	Not started
Apr. 12 - Apr. 12	Region 4	Bushnell Sumter	AWR-343 - AWR-343 Hurricane Awareness	Not started

May 2017 Training and Events

Date	Region	City/ County	Name	Status
May. 23 - May. 24	Region 4	New Port Richey Pasco	G-400 - G-400 Advanced Incident Command System Comman ...	Not started

1 of 2

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EXHIBIT 5

FDEM TRAINING AND EVENTS SCHEDULE/REGION 6, as posted on 2/03/17

SERT TRAC

<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>

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State Training and Events Schedule

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[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.

Region Region 6

From Feb. 2017

Course Name

County --Select from List--

To May, 2017

Jump to a month

[February 2017](#) [March 2017](#) [April 2017](#)

[May 2017](#)

[Search](#)

[Reset](#)

February 2017 Training and Events

Date	Region	City/ County	Name	Status
Feb. 08 - Feb. 08	Region 6	FL Manatee	FL-010 - FL-010 Skywarn	Pending
Feb. 20 - Feb. 22	Region 6	Fort Myers Lee	G-300 - G-300 Intermediate Incident Command System fo ...	Not started
Feb. 27 - Mar. 01	Region 6	Bradenton Manatee	G-300 - G-300 Intermediate Incident Command System fo ...	Not started

March 2017 Training and Events

Date	Region	City/ County	Name	Status
Mar. 08 - Mar. 09	Region 6	Naples Collier	G-400 - G-400 Advanced Incident Command System Comman ...	Not started
Mar. 20 - Mar. 23	Region 6	Fort Myers Lee	L-958 - L-958 NIMS ICS All-Hazards Position Specific ...	Not started
Mar. 21 - Mar. 23	Region 6	Port Charlotte Charlotte	G-300 - G-300 Intermediate Incident Command System fo ...	Not started
Mar. 29 - Mar. 30	Region 6	Naples Collier	MGT-324 - MGT-324 Campus Emergencies Prevention, Resp ...	Not started

April 2017 Training and Events

Date	Region	City/ County	Name	Status
Apr. 03 - Apr. 06	Region 6	Fort Myers Lee	L-962 - L-962 NIMS ICS All-Hazards Planning Section C ...	Not started

May 2017 Training and Events

Date	Region	City/ County	Name	Status
May. 17 - May. 18	Region 6	Napes Collier	MGT-439 - MGT-439 Pediatric Disaster Response and Eme ...	Not started
May. 22 - May. 23	Region 6	Bradenton Manatee	G-363 - G-363 Hurricane Readiness	Not started
May. 23 - May. 24	Region 6	Bradenton Manatee	G-205 - G-205 G 270.4 Recovery from Disaster: The Loc ...	Not started

1 of 2

2/3/2017 3:18 PM

The 2017 *Hazmat Symposium* was held at the Plaza Resort and Spa hotel in Daytona Beach on Tuesday, January 17 through Friday, January 20, 2017. While the Symposium was held concurrently with the annual Fire Rescue East Conference, like has occurred the past three years, the courses were held at the Plaza (hotel) conference rooms rather than at Ocean Center conference facility. The training was expanded by one full day. A \$185 registration fee was established for all attendees, whether an individual attends one course or the full 3.5 days of courses. Lodging reimbursements were/will be provided by the LEPC for double-occupancy rooms, up to three nights and a maximum of \$150/night.

Individuals and hazmat teams competed separately again this year for awards/recognition. The State of Florida HazMat Competition for a Transportation Emergency was open to any/all hazardous materials technicians. Each team should consist of 3 members with 1 alternate. The competition was limited to 15 teams but only 10 teams participated.

The 27 individuals that attended the 2017 Hazmat Symposium and their registration fees were paid by the Tampa Bay LEPC are identified in *Exhibit 6* (i.e. **Page 23** of these Agenda materials).

Agenda Item #13

**TAMPA BAY LEPC HAZARDOUS MATERIALS
EMERGENCY RESPONSE PLAN - 2017 UPDATE**

John Meyer

The annual update of the *Tampa Bay LEPC Hazardous Materials Emergency Response Plan* is required to be submitted on (or before) June 30, 2017. In order to facilitate this timeline, LEPC staff is about to initiate coordination efforts with the County Emergency Management agencies, fire departments and others offering to volunteer to assist with the update and/or verify various sections of the Plan. For the convenience of those willing to participate in this endeavor, LEPC staff can/would provide a CD containing the current Plan in various word processing formats as well as PDF. All revisions will ultimately be incorporated into one unified/revised document. A motion will be solicited at the May 24, 2017 LEPC meeting to authorize the LEPC Chair to transmit the revised Plan to the Florida Division of Emergency Management upon completion in accordance with the Contract requirement and within the required timeline.

Agenda Item #14

**RECENT HAZARDOUS MATERIALS INCIDENTS IN
TAMPA BAY LEPC DISTRICT**

Chair Patterson

Fire, hazardous materials, road closure, DOT issues or other incidents must all be reported to the State Watch Office (SWO). *Exhibit 7* (i.e. **Pages 24-25** of these Agenda materials) summarizes the hazardous materials releases/incidents which have occurred in the Tampa Bay LEPC District and in which a State Watch Office Report was prepared over the past three months and transmitted to Tampa Bay LEPC staff.

EXHIBIT 6
2017 HAZMAT SYMPOSIUM ATTENDEES FUNDED BY THE TAMPA BAY LEPC

#	ATTENDEE NAME	ATTENDEE TITLE	DEPARTMENT
1	Barber, Robert	CBRN NCOIC	48 th Civil Support Team
2	Bray, Ron	EMS Educator	Nature Coast EMS
3	Carter, Lamar Mike	Tampa Hazmat Team	Tampa Fire Rescue
4	Clendenny, Curt	Driver/Station 3/Hazmat	Citrus County Fire Rescue
5	Collins, Dominic	Driver/Station 3/Hazmat	Citrus County Fire Rescue
6	Cowan, Jordan	Survey Team Member	48 th Civil Support Team
7	Curran, John	Captain/Pinellas Hazmat	St. Pete Fire Rescue
8	Davis, Robert	Firefighter/Haz Mat Tech.	So. Manatee Fire Rescue
9	Dorta, Jose	Firefighter/Station 7/USAR	Citrus County Fire Rescue
10	Elliott, Ray	Captain	Hernando Co. Fire Rescue
11	Gross, Aaron	Captain	Hillsborough Fire Rescue
12	Hintz, Edward	Firefighter/Pinellas Hazmat	St. Pete Fire Rescue
13	Hobson, Jeremy	Tampa Hazmat Team	Tampa Fire Rescue
14	Hodges, Steve	Firefighter/Haz Mat Tech.	So. Manatee Fire Rescue
15	Howerton, Ryan	Survey Team Member	48 th Civil Support Team
16	Kaliher, Ryan	Lieutenant/Haz Mat Tech.	So. Manatee Fire Rescue
17	Lopez, Alex	Training Chief	Hernando Co. Fire Rescue
18	McBride, Michael	Captain	Hillsborough Fire Rescue
19	Mead, Floyd	Supervisor	Nature Coast EMS
20	Morales, Gus	Firefighter/Paramedic	Hernando Co. Fire Rescue
21	Mullis, Jesse	Driver/Station 3/Hazmat	Citrus County Fire Rescue
22	Newton, Jeremy	Lieutenant/Pinellas Hazmat	Seminole Fire Rescue
23	Nigro, Brian	Driver/Engineer	Hernando Co. Fire Rescue
24	Pratt, Bill	Firefighter/Haz Mat Tech.	So. Manatee Fire Rescue
25	Quinn, Matthew	Lieutenant/Pinellas Hazmat	Palm Harbor Fire Rescue
26	Saxman, Pete	Firefighter/Haz Mat Tech.	So. Manatee Fire Rescue
27	Tumolo, Ed	Firefighter/Haz Mat Tech.	So. Manatee Fire Rescue
<div> <div>CITRUS COUNTY</div> <div>HERNANDO COUNTY</div> <div>HILLS. COUNTY</div> <div>MANATEE COUNTY</div> <div>PINELLAS COUNTY</div> <div>CITY OF TAMPA</div> <div>NATURE COAST EMS</div> <div>FNG's 48th CST</div> </div>			

EXHIBIT 7
RECENT HAZARDOUS MATERIALS INCIDENTS IN THE TAMPA BAY LEPC DISTRICT
(NOVEMBER 1 - JANUARY 31, 2017)

The following hazardous materials releases/incidents were reported to the State Watch Office during the period of November 1 - January 31, 2017 as have occurred in the Tampa Bay LEPC District:

REPORTED		LOCATION	HAZARDOUS MATERIAL	AMOUNT (IN LBS. OR GAL-LONS)	INCIDENT INFORMATION OBTAINED FROM REPORT AND/OR SUBSEQUENT FACILITY CORRESPONDENCE
DATE	TIME				
11/07/16	14:40	Trailer Dover Rd/about 300 yards S. of Sydney Road. (Hillsborough)	Mercury	Unknown	[INITIAL] A private citizen reported that “an unknown amount of Methyl Mercury was discharged into the ground from a container” and the discharge is in “a pit within 50 feet of the trailer.” [LAST UPDATE] Jeff Tobergte (FDEP) confirmed talking to the caller that indicated that “there was a fire at the trailer 10-15 years ago. The owner had obtained many small bottles of elemental mercury, which he used as door stops.” Following his death about two months ago, the property was given to a “kid.” FDEP indicated that they will follow-up with a visit to the site “soon.”
11/28/16	11:10	Gulf Sulfur Svcs., 4388 Pendola Pt. Rd. in Tampa	Sulfur	Unknown	[INITIAL] “Hillsborough FR called to report a potential Sulfur release in Tampa. Caller claims that they were notified of a fire inside a sulfur storage container that holds 11,000 tons of sulfur. Caller claims that it is unknown if there is currently a release. Hillsborough has multiple units on scene and they report that the fire suppression system inside the container appears to be working.” [UPDATE] “The fire occurred during an offloading process of sulfur. The Tampa Fire Department/Hillsborough County was on site for about two hours. Gulf Sulfur Services did not make the call to the SWP” (State Warning Point).
12/02/16	17:58	Trademark Metals Recycling, 4943 Port Sutton Road, Tampa	Unknown/ Unspecified	Unknown	[INITIAL] “Hillsborough FR reports a commercial structure fire in the county unincorporated area.” [UPDATE] “The site is a scrap metal recycling facility with 40 tons of metal on site involved with the fire...” The fire burned for more nearly six hours... The incident involved the closure of US41, adjacent to the facility, for several hours...

REPORTED		LOCATION	HAZARDOUS MATERIAL	AMOUNT (IN LBS. OR GAL- LONS)	INCIDENT INFORMATION OBTAINED FROM REPORT AND/OR SUBSEQUENT FACILITY CORRESPONDENCE
DATE	TIME				
12/08/16	05:31	Cordoba Beach Condos, 122 Beach Haven Ln., Tampa	Carbon Monoxide	Unmeas-urable	[INITIAL] “Hillsborough County reported that Tampa FR has responded to a Carbon Monoxide alarm at an apartment [condo] building in Tampa. When they arrived on scene, testing equipment reported elevated levels of carbon monoxide in the building. Two people have been transported to hospital under Advanced Life Support. The building has been evacuated.” [UPDATE] Tampa FR was unable to identify the number of people evacuated from the building but did acknowledge that “there was no need for the Red Cross at this time.”
1/11/17	00:55	HT Global Circuits 2510 Terminal Dr. St. Petersburg	Unknown	Unmeas-urable	[INITIAL] “Pinellas County 911 reports a two alarm structure fire in the City of St. Pete at HT Global Circuits. There were no injuries or fatalities reported. There has been an unknown HazMat release at the facility due to the fire and what is stored at the facility.” [UPDATE] FDEP reported that “County hazmat team determined product contained in building.”

Agenda Item #15

EPCRA “HOW-TO-COMPLY” WORKSHOPS

John Meyer

Tampa Bay LEPC staff conducts annual Emergency Planning & Community Right-to-Know (EPCRA) “How-to-Comply Workshops” for those facilities responsible for reporting their hazardous material inventories on or before March 1st each year. Such Workshops were hosted at the Tampa Bay Regional Planning Council/LEPC offices on February 6 (1:30 - 4:00 PM) and February 7 (9:30 AM - Noon). As was the case the past couple of years, a joint presentation was provided by Mr. Sam Brackett of FDEM/SERC to address electronic reporting through E-Plan component. The joint Workshop PowerPoint presentations will be posted to the LEPC website.

A list of Workshops attendees and their affiliations are provided in *Exhibit 8* (i.e. **Page 27** of these Agenda materials).

OTHER

Agenda Item #16

**LEPC MEMBER COMMENTS/
OTHER BUSINESS**

Chair Patterson

Agenda Item #17

LEPC LOGO SHIRTS

Chair Patterson

The Tampa Bay LEPC has a vendor for custom embroidered LEPC shirts. The current LEPC logo was modified to replace the former reference to “District 8” with simply “Tampa Bay LEPC” and the boundaries have been expanded to recognize the encumbrance of Citrus & Hernando Counties. Tampa Bay LEPC shirts can and will continue to be made available in a variety of styles, colors and sizes at cost. Each shirt will be selected and designed to the specifications of the purchaser. If interested, or for more details, please consult John Meyer, LEPC Staff Coordinator.

Agenda Item #18

ADJOURNMENT

Chair Patterson

NEXT MEETING - Wednesday, May 24, 2017

EXHIBIT 8
EPCRA HOW-TO-COMPLY WORKSHOPS
LIST OF ATTENDEES

MONDAY, FEBRUARY 6, 2017 (1:30 - 4:00 PM)

NAME	COMPANY/AGENCY	NAME	COMPANY/AGENCY
Ahrens, John	Electrolab II, INC.	Lane, Catherine	Nestor Sales LLC
Baker, Glenn	Bayfront Health	LeCornu, Jerry	Salvation Army
Bennett, Elaine	Chemical Formulators	Lee, Michael	Seminole Electric Coop.
Bolling, Sharon	Madico, Inc.	Martinez, Iliana	International Paper
Borries, Joe	Pinellas Emergency Mgmt.	Mastandrea, Joe	Hillsborough Emer. Mgmt.
Cardenas, Shawna	Quest Diagnostics	Mauter-Hale, Heidi	Molex, Inc.
Chronister, Robert	ALSCO	McCurdy, Dana	Lincare
Crescentini, Lynda	HART	Morse, Wes	Port Tampa Bay
Donaldson, Lorena	HART	Nash, Earl	City of Tarpon Springs
Fincher, Kenneth	Duke Energy Florida	Pittman, Sandra	Pinellas Emergency Mgmt.
Ghohestani-Bojd, Hamid	Honeywell International Inc.	Robinson, Lynn	Southern Environ. Sciences
Gorski, Phil	International Labs, Inc.	Rodriguez, Dan	HART
Greenbaum, Lois	Seaboard Cold Storage	Simon, Chester	HART
Heffernan, William	Florida Chemical Supply, Inc.	Skyers, Guajana	Catalent
Hein, Diane	Morton Plant Hospital	Smith, Dale	HART
Herron, Laura	Chicago Bridge & Iron	Talcott, Scott	Pinellas Economic Dev't
Hill, Luann	Lincare	Turman, Greg	City of Tarpon Springs
Jones, Thomas	HART	Walker, Rick	Pinellas Emergency Mgmt.
Kass, Sal	Port Tampa Bay		

TUESDAY, FEBRUARY 7, 2017 (9:30 AM - NOON)

NAME	COMPANY/AGENCY	NAME	COMPANY/AGENCY
Carrillo, Rafael	Lantmännen Unibake USA, Inc.	Nieman, Mike	Gordon Food Service
Colby, Adam	Eckerd College	Parsons-Cohrs, Matthew	Trademark Nitrogen, Corp.
Collier, John	Edison Chouest Off Shore	Pavez, Francisco	City of Tarpon Springs
Drexler, Ivy	Pinellas County Utilities	Reid, Jim	Gordon Food Service
Fears, Micah	Bausch & Lomb	Rendon, Jamie	Macy's Credit and Cust. Svc.
Fulghum, Frank	City of Tarpon Springs	Ross, Megan	Pinellas Utilities
Gomez, Roger	Gordon Food Service	Stafford, Robert	Duke Energy
Hanson, Dale	Chicago Bridge & Iron	Turner, Richard	Gordon Food Service
Herring, Alfrazer	Florida Dept. of Corrections	Vasudeva, Rishi	Interested Citizen
Lichtenstein, Jason	HRP Associates Inc.	Walker, Rick	Pinellas Emergency Mgmt.
Mangicaro, David	Pinellas County Risk Mgmt.	Ward, Kent	HRP Associates, Inc.
McCartney, Kacie	Mosaic Fertilizer LLC	Ward, Michael	Mosaic
McConville, Samantha	Evoqua Water Technologies LLC	Williams, Wesley	Mosaic Fertilizer LLC
McEachern, Kim	Bay Linen, Inc.	Womack, Tonya	Eckerd College
Mikolay, Bryan	Tampa Ship		
Nevola, James	Temple Terrace Public Works		